

Woman's Round Lake Improvement Society

Minutes of October 19, 2017 Membership Meeting

Attendance:

Diane Marchand, Nancy Theissen, Tom Bergin, Lydia Hoffman, Cindy Sabia, Diane Shapiro, Tim Lesar, Susan Lesar, Lisa Santy, Tina Alviar, Samantha Snyder, Dick Theissen, Lance Spallholz, Norma Spallholz, Adrienne Maros, Aaron Morris

Call to Order: The meeting was called to order by Diane Marchand at 7:00pm.

Minutes: A motion was made to approve the Minutes of September 21, 2017 by Samantha Snyder, seconded by Diane Shapiro, and approved with 2 abstentions.

Correspondence: No report.

Treasurer's Report: Tom Bergin handed in his balance sheets for August 2017 and September 2017. He explained what the numbers represent in his report. (Reports attached)

- Tom gave \$15,000 to Nancy Theissen for annual contribution to library.
- Closing out the year, WRLIS is pretty healthy - \$5,000 in the black at this point.

Committee Reports:

- **Trustees:** Nancy Theissen presented the October 2017 Trustees' Report, which is summarized below. (Report attached)
 - Library assistant, Aidan Bean has resigned; Rebecca Selig has been hired to fill his vacancy; Sarah Dobbs has been hired as a hall monitor.
 - An inventory of both library collections will be conducted; task should be completed sometime in November.
 - Director Jennifer Hurd suggested a few changes to the employee handbook. She will share these at the October 27 staff meeting.

She mentioned that both libraries will be closed Friday, October 27.

Financial Officer: No report.

Grounds: Dick Theissen said that not much is happening. Nancy Theissen cleaned the side and front of the library. Everything else is proceeding.

Buildings: Diane Marchand spoke in Scott Rigney's absence. Rusty Taylor was hired to paint the library's porch. He started this morning. The owner of the Benjamin Moore store, located on Route 9 by Tractor Supply, donated the paint. (Jennifer Hurd and Nancy Theissen had painted the back porch and that paint was also donated.)

- **Clark House:** Diane Marchand said that repairs will be needed in the library soon.
 - She has asked a friend, who is a structural engineer, to look at the foundation - apparently there is no foundation of a portion of the building.
 - Also, there are rooms on the first and second floors that are poorly insulated. Space heaters are available, but the rooms should be habitable for the employees and for the public's use.
 - Nancy Theissen and Jennifer Hurd are going to explore the possibility of a grant of up to \$10,000 for projects.
 - Aaron Morris suggested that maybe a committee should be formed to start a laundry list of problems.

Publicity: No report.

Improvements: No report.

Nominations: Diane Marchand made it known that we do not have a Nomination Chairperson. Two positions need to be filled - President is up for re-election and an Improvements Chair.

Membership: Lydia Hoffman is organizing a WRLIS membership "high tea" to be held Sunday, November 5, from 4-6:00pm at the home of Cindy VanWyk at 14 Covell Avenue. Membership fees for 2018 will be collected (\$10 for individual, \$15 for family).

- Lydia is asking for volunteers to serve, make sandwiches, and asked if anyone had fancy teacups. The Whistling Kettle is donating the tea.
- Nancy Theissen mentioned that the "giving tree" will also be at the event. Afterwards it will be moved to the Community Room. All gifts purchased for the children of Saratoga County Services will be collected the Saturday after Thanksgiving. Would love the participation of the residents of the Village.

Historical Society: Lisa Santy reported on the barbecue party, which was a success with a really good turnout. The barbecue grossed \$5,962. After expenses, which included the meals, band, marketing and supplies, the barbecue made a profit of \$3,385.76. (Expense/Income Sheets attached.)

Programs: No report.

Special Committee Reports: No reports.

Unfinished Business: No report.

New Business: Diane Marchand said that there will be a vote on the WRLIS Budget 2018 in November and December. She handed out a "Proposed WRLIS Budget 2018" page for the members to review,

which includes the budget now and year to date; another page, the “WRLIS Budget Process” describing each category. (Attached)

Miscellaneous: Lydia Hoffman would like to hire a consultant to do an overview of the Historical Society. She needs an expert's advice on how much can be spent. (This would be a joint effort with the Village.)

Meeting Dates to Remember:

**WRLIS: November 16
 December 21**

**Board of Trustees: November 14
 December 12**

Membership Tea/Giving Tree: November 5 (Sunday 4-6:00pm)

Adjourn: Motion was made by Samantha Snyder to adjourn the meeting at 7:50pm.