

Woman's Round Lake Improvement Society
Minutes of March 15th, 2018 Membership Meeting

Attendees: Diane Marchand, Tom Bergin, Cindy Sabia, Lydia Hoffman, Samantha Snyder, Gary Putman, Matthew Coldrick, David Straight, Amy Leach, Eric Leach, Sue Lesar, Tim Lesar, Adrienne Maros, Aaron Morris, Scott Rigney, Danielle Rigney, Mary Beth Murphy, Courtney Max

Call to Order: The meeting was called to order by Diane Marchand at 7:03 pm

Minutes: A motion was made to approve the minutes of February 15th, 2018 by Lydia Hoffman, seconded by Mary Beth Murphy, approved with two abstentions.

Correspondence: No correspondence.

Treasurer's Report: Tom Bergin reported that money was transferred from trust funds and deposited into WRLIS checking account for the library structural repairs project, however, it will appear in the March Balance Sheet presented at the April meeting. \$17,352 was withdrawn for the improvements to Clark House. (Report attached.)

Trustees Report: Nancy Theissen was absent, but gave her March 2018 Trustees Report to Diane Marchand, which is summarized below:

- Inventory is completed at both libraries, amounting to about 72 hours of staff work. Inventory is done approximately every five years.
- Library staff prepared for Clark House closing to accommodate structural repairs in the basement, posting notices on social media and at both libraries.
- Malta branch floor outlets installation not finalized but likely to be late April.
- Library staff has been trained on e-readers and they are now available for borrowing.
- Malta branch library sign has been installed.

Committee Reports:

Buildings: no report

Grounds: no report.

Improvement: no report

Antique Festival: no report.

Markets at Round Lake: Food vendor applications are closed and invoices went out today. Vendor applications went live today.

David Straight spoke about Square Space for the Markets at Round Lake website and gave a presentation in regards to this. To change to Square Space, fee for the first year is \$168 and every year thereafter would be \$216. Renewing the domain name already done for \$16. David would waive his typical fee of \$1500 to \$3000 as his donation to WRLIS, but he would like to put his name on the bottom of the website. Scott Rigney made a motion to approve the website for \$168. Tom Bergin seconded the motion, motion was approved. No objections and no abstentions.

Membership: no report

Historical Society: no report.

Special Committee Reports: Clark House Triage Committee:

Aaron Morris updated on progress. Clark House will close between March 26 and March 30 for the structural repairs.

Unfinished business:

Search for new accountant. On March 5th, Nancy Theissen, Diane Marchand and bookkeeper Brian Guanari met with Steve Bethel of accounting firm Jenkins, Beecher and Bethel. This firm does work for several non profits and seems like a perfect replacement. Their fee is lower than our previous accountant. Lydia Hoffman moved for approval, Eric Leach seconded, motion passed with one abstention.

Clean up day: Diane proposed that we help older neighbors and neighbors that are unable to clean their yards, instead of cleaning up the parks. April 14th would be the primary day and back up day April 21. Tom Bergin was concerned that we wouldn't be able to get enough people to help, and wondered what would happen if we couldn't get to everyone's yards. Steve thought maybe if we volunteer hours instead of yards. Diane Marchand will email WRLIS member to see who will commit.

New business:

Diane Marchand reported that we need a motion for a corporate resolution to change the authorization name of WRLIS president from Deborah Albrecht to Diane Marchand, to transfer investment funds with Adirondack Trust Company. Motion made by Lydia Hoffman, seconded by Samantha Snyder - motion approved.

Easter candy: Tom Bergin reported that he had received a request from Nancy Kinkaid for a donation to pay for candy for the Easter egg hunt. In the past, the amount was up to \$75 for Easter candy. Motion by Diane Marchand, seconded by Adrienne Maros - approved.

Miscellaneous: Scott Rigney announced that June 2nd and 3rd will be the Round Lake 150 anniversary celebration.

Adjourn: Motion was made by Scott Rigney to adjourn the meeting at 8:03 pm.

2018 Dates to Remember:

WRLIS Meetings: May 17; June 21; July 19; Aug. 16; Sept. 20; Oct. 18; Nov. 15; Dec. 20, 2018

Board of Trustees Meetings: May 8; June 12; July 10; Aug. 14; Sept. 11; Oct. 9; Nov. 13; Dec. 11, 2018

Lantern Sales: May 19

Garage Sale: May 12

Antiques Festival: June 23 and 24

Markets at Round Lake: August 11 and 12