

**Woman's Round Lake Improvement Society  
Minutes of December 19, 2019 Membership Meeting**

**Attendance**

Nancy Theissen, Tom Bergin, Lydia Hoffman, Diane Marchand, Dick Theissen, Judy Selig

**Call to Order**

The meeting was called to order by Diane Marchand at 7:07pm.

**Review of Minutes**

The minutes of November 21, 2019 were reviewed, but without a quorum the approval will be postponed until the January 2020 meeting. *attached minutes*

**Correspondence**

There was no correspondence this past month. Diane will send a get well card to Cindy Sabia and a thank you note to Teyo Kiingati for donating proceeds from his lemonade stand to the library.

**Treasurer's Report**

Tom Bergin reported that he paid the Village the \$3500 contractual fee and the library \$15,000 as per budget. He received a \$113 donation from Teyo Kiingati (profits from his lemonade stand during the Antiques Festival) *attached treasurer's report*

**Trustees Report**

Nancy Theissen presented the *attached trustees report*. Highlights include creating and approving a Document Retention and Destruction Policy, hiring Adirondack Sign Company to make additional outside signage for the Round Lake Library at the Malta Branch, conducting the annual evaluation of the library director and thanking an anonymous WRLIS member for donating a new puppet theater to Clark House.

**Committee Reports**

**Buildings:** No Report

**Grounds:** Dick Theissen thanked Eric Leach for taking care of the walkways during our last heavy snowstorm.

**Improvements:** No Report

**Festivals:** Dick Theissen clarified the dates of this year's Antiques Festival – June 27 & 28, 2020. Mary Beth Murphy will be in charge of food vendors

**Membership:** No Report

**Nominations:** No Report

## **Unfinished Business:**

**Clark House Triage Committee:** Diane Marchand reported that the construction project has been completed. The back porch was converted to a media room, new carpeting was installed throughout the building, the computer room was reconfigured, and many new shelves and computer tables were installed.

Bob Connors has completed the shed. Once a door lock has been installed, the WRLIS tables and other supplies will be stored there.

Diane would like to officially disband the Triage Committee early in 2020 since the tasks are basically completed.

The only remaining plans are to replace the circulation desk, order a cabinet to house the CDs for the audio books, update the lighting on both the 1<sup>st</sup> and 2<sup>nd</sup> floors, and make adjustments to the electrical panel and the outside power line. Diane will apply for the SALS construction grant to help defray those costs. The maximum funding from the grant is \$5000 and the application is due December 27, 2019.

**2020 Budget:** As per the constitution, the 2020 WRLIS Budget was presented for the second time. It will be voted on at the January 2020 meeting

## **New Business**

Tim Lesar has offered to cover the treasurer's responsibilities until a replacement for Tom Bergin can be found.

## **Adjourn:**

A motion to adjourn the meeting was made by Dick Theissen at 7:28.

## **Dates to Remember:**

**WRLIS Meetings:** January 16, 2020 (Annual Meeting; committee reports due

**Board of Trustees Meetings:** January 14, 2020